

# APPLICATION FOR INTERNS

Collaborative Church Communities for Sustainable Ministry  
(301) 456-4083



**Metropolitan Baptist Church** has received a \$1.2 million grant from Lilly Endowment Inc. to help establish **The Collaborative Church Communities for Sustainable Ministry (CCCSM)**. The project is being funded through Lilly Endowment's Thriving Congregations Initiative. The aim of the initiative is to encourage the flourishing of congregations by helping them deepen their relationships with God, enhance their connections with each other, and contribute to the vitality of their communities and the world.

**The Collaborative Church Communities for Sustainable Ministry (CCCSM)** is a year-long program designed to help congregations assess their state of ministry, map out ways to move forward that are appropriate for them, and ensure that they have the spiritual and natural tools for their congregations to thrive. CCCSM will recruit up to 8 churches per year to form a cohort. Churches with a membership of 300 or less will be given priority. Each church can include up to four (4) people to participate in the program. The Senior Pastor will designate up to four participants.

The four (4) program pillars are:

1. Fostering spiritual formation ministries that are relevant to the lives of congregants and connecting congregants more deeply to God
2. Strengthening ministries that promote healing and address the increasing mental health and wellness needs of congregants
3. Reaching and nurturing the spiritual lives of young people
4. The use of digital technologies to support ministries more effectively

This peer learning collaborative will provide comprehensive dynamic approaches to ministry, particularly addressing a myriad of issues created and exacerbated by the COVID-19 pandemic.

This year-long peer learning program will include:

- An Assessment and Customized Improvement Plan
- Learning Experiences (Classes and workshops)
- Up to \$5,000 Capacity Building Stipend
- One-on-one coaching
- Interns from Howard University School of Divinity or Wesley Theological Seminary

**APPLICATIONS ARE DUE BY JANUARY 31, 2025.**

## **Position Overview:**

The Seminary Student Intern will work closely with the Collaborative Church Communities for Sustainable Ministry (CCCSM) program to gain practical experience and contribute to the growth and development of church communities. This paid internship opportunity offers a unique blend of hands-on ministry work and an opportunity to thrive in a leadership role and work alongside ministry leaders while gaining professional development and collaborative learning within a supportive environment.

## **Duties may include the following at the discernment and in alignment with the church:**

1. Assist in planning and organizing church events, programs, and services to support the overall ministry objectives.
2. Collaborate with church staff and volunteers to coordinate and execute various ministry initiatives.
3. Engage in pastoral care activities, including visiting and supporting individuals facing various life challenges.
4. Contribute to the development and delivery of sermons, reflecting on theological themes and engaging with diverse audiences.
5. Participate in community engagement efforts, promoting collaboration and fostering positive relationships with external stakeholders.
6. Support the implementation of technology and digital media strategies to enhance church communication and outreach.
7. Attend and actively participate in team meetings, workshops, and training sessions for professional development.
8. Contribute to ongoing research and reflection on ministry practices, exploring innovative approaches and best practices.
9. Collaborate with other interns and staff to create a supportive learning community within the CCCSM program.
10. Adhere to ethical guidelines, confidentiality requirements, and the policies and procedures of the CCCSM program and the participating church communities.
11. Available and reliable transportation is required.

## **Qualifications:**

1. Currently enrolled in a seminary or theological program.
2. Strong passion for ministry and a desire to serve church communities.
3. Excellent communication skills, both verbal and written.
4. Experienced in office software such as Microsoft Office or Google Suites and excellent presentation skills.
5. Ability to work collaboratively in a team environment.
6. Demonstrated organizational skills and attention to detail.
7. Experienced in using technology and digital media platforms.
8. Understanding of theological concepts and ability to apply them in practical ministry contexts.
9. Commitment to personal and professional growth in ministry.
10. Willingness to undergo a background check as required by the participating church communities.
11. Availability to work 10 hours per week for the duration of the one-year internship, which would include at least two Sundays a month.

**Compensation:**

The Seminary Student Intern position is a paid internship with a rate of \$25.00 per hour. The intern will work 10 hours per week, with a flexible schedule to accommodate academic commitments and other responsibilities.

Please note that this job description provides a general overview of the responsibilities and qualifications for the Seminary Student Intern position. Specific duties and expectations may vary based on the needs and context of the participating church communities within the CCCSM program. We encourage interested candidates to apply by completing an application.

## **PERSONAL INFORMATION**

Full Name

Mailing Address

Phone

Email

Social Media

## **ACADEMIC BACKGROUND**

Seminary/University

Current Year of Study

Expected Graduation Date

Major/Area of Study

GPA

Relevant Coursework/Training

## **MINISTRY EXPERIENCE**

Church/Ministry Involvement:

Leadership Roles Held

Relevant Skills/Experience

## **PERSONAL STATEMENT**

Please provide a brief personal statement explaining your interest in the CCCSM program, your goals for the internship, and how you believe this experience will contribute to your personal and ministry growth. (Max 500 words).

Note: In addition to answering these questions, you may also provide a copy of your resume.

## Which area of ministry excites you the most?

Each area offers unique opportunities to serve, grow, and make a positive impact within the church community. Consider your passions, skills, and interests to determine which area resonates with you the most and aligns with your goals for ministry.

### Spiritual Formation

Spiritual formation focuses on deepening one's relationship with God and nurturing spiritual growth. Engaging in practices such as prayer, meditation, scripture study, and spiritual disciplines can help individuals develop a deeper understanding of their faith and purpose. This area allows for personal and communal transformation through intentional spiritual practices.

### Mental Health and Wellness

Addressing mental health and wellness in ministry is crucial for supporting the holistic well-being of individuals within the church community. Providing resources, support, and education on mental health issues can help reduce stigma, promote self-care, and create a more inclusive and supportive environment for those facing mental health challenges.

### Youth and Young Adults

Working with youth and young adults can be incredibly rewarding as you have the chance to mentor and guide the next generation of leaders in the church. This area allows you to connect with young people, help them navigate their faith journey, and create engaging programs and initiatives tailored to their needs.

### Technology

Embracing technology in ministry opens up new possibilities for reaching and engaging with a wider audience. From online worship services to social media outreach, technology can enhance communication, community building, and resource sharing within the church. This area offers the opportunity to innovate and adapt to the digital age.

## REFERENCES

List the contact information of the individuals whom you are giving the online reference forms. YOU are responsible for sending reference forms to the individuals listed below. You are required to have three (3) references completed: a pastor/spiritual mentor reference, and two general references (employer, teacher, coach, close friend, etc).

### 1. Pastor or Spiritual Mentor

Name

Relationship to Applicant

Years Known

Phone Number

Email Address

### 2. Professional

Name

Relationship to Applicant

Years Known

Phone Number

Email Address

### 3. Professor/Academic

Name

Relationship to Applicant

Years Known

Phone Number

Email Address

#### **DURATION**

Are you able to commit to the full internship period of two semesters?

Yes      No      January through April

Yes      No      September through December

#### **COMPENSATION & HOURLY REQUIREMENTS**

This internship has a stipend of \$25.00 an hour for approximately 10 hours a week.

#### **ADDITIONAL INFORMATION**

Do you have any specific learning goals or areas of interest you would like to focus on during the internship?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPLICATIONS ARE DUE BY JANUARY 31, 2025.**

Please email your application to [awise@cccsm.church](mailto:awise@cccsm.church) and [tlong@cccsm.church](mailto:tlong@cccsm.church).